

## Montgomery Medical Practice

| Version: | Review date: | Edited by: | Approved by: | Comments:                               |
|----------|--------------|------------|--------------|---|
| V2       | 28/03/2019   | C JONES    |              | UPDATED                                 |
| V3       | 10/08/2021   | S BURGESS  |              | UPDATED- Dr Hunter Added                |
| V4       | 12/10/2021   | C JONES    |              | Removed two GP's                        |
|          | 31/08/2023   | C Jones    |              | Updated GP's                            |
| V5       | 14/10/2024   | S BURGESS  |              | Updated web links and added information |
| V6       | 23/01/2026   | S BURGESS  |              | Updated Partners                        |

## Freedom of Information Publication Scheme

|  |  | Cost |
|--|--|------|
| <b>Who we are and what we do...</b>  |  |      |
| Doctors in the practice (Current Partnership)  | Dr D Griffiths<br>Dr S Loynes<br>Dr Richard Stratton<br>Dr Joe Kallarackel<br>Dr Jamie Clare   | N/A  |
| Contact Details  | Tel: 01686 668 217<br>Website Address:<br><a href="http://www.montgomerymedicalpractice.nhs.wales">www.montgomerymedicalpractice.nhs.wales</a><br>Email: w96001.Enquiries@wales.nhs.uk | N/A  |
| Opening Hours (Main Site)  | Monday-Friday<br>8.00am - 6.00pm<br>8.00am – 6.30pm (Minor Injury Service)<br>For Out Of Hours Service please call 111   | N/A  |
| Other Staffing details   | General Manager- Sarah Burgess<br>Further staff details are available on our website   | N/A  |
|  |  |      |
| <b>What we spend and how we spend it....</b>   |  |      |
| Total cost to the LHB of our contracted services.  | Available on request from the General Manager  | N/A  |
| Audit of NHS income  | Available on request from the General Manager  | N/A  |
| The Practice receives money from NHS Wales according to its contract for National General Medical Services in exchange for services provided for patients. Further information can be obtained on request in writing to the Practice Manager. The Practice Manager can be contacted at pm-w96001@wales.nhs.uk' |  |      |
| <b>What our priorities are and</b>   |  |      |

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| <b>how we are doing...</b>  |   |     |
| Plans for the development and provision of NHS services.  | Available on request  | N/A |
| Cluster Working   | <a href="https://primarycareone.nhs.wales/cluster-area/powys-teaching-hb/north-powys/">https://primarycareone.nhs.wales/cluster-area/powys-teaching-hb/north-powys/</a>   |     |
| Patient Survey Results  | Available on request from the General Manager   |     |
| <b>How we make decisions....</b>  |   |     |
| Records of decisions made in the practice affecting the provision of NHS services   | <p>Management team (meet weekly) and includes the Partners and department leaders.</p> <p>This information can be obtained on request in writing to the Practice Manager. The Practice Manager can be contacted at pm-w96001@wales.nhs.uk</p> | N/A |
|   |   |     |
| <b>Our Policies and Procedures...</b>   |   |     |
| Policies and procedures   | Available on request from the General Manager   | N/A |
| Equality and diversity policy   | Available on request from the General Manager   | N/A |
| Health and safety policy  | Available on request from the General Manager   | N/A |
| Complaints procedures (including those covering requests for information and operating the publication scheme)                | Please see our website or noticeboard in the reception waiting area.  | N/A |
| Records Management Policies   | Available on request from the General Manager   | N/A |
| Data protection policies  | Available on request from the General Manager   | N/A |
| Policies and procedures for handling requests for information   | Available on request from the General Manager   | N/A |
| Patients' charter   | Please see our website  | N/A |
| Copies of our policies and procedures are available on request by contacting the Practice Manager at pm-w96001@wales.nhs.uk." |   |     |
| <b>Lists and Registers</b>  |   |     |
| Any publicly  | None Held   | N/A |

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|---|--|-----|
| available register or list                      |  |     |
| <b>The services we offer...</b>                 |  |     |
| The services provided under contract to the NHS | <a href="https://montgomerymedicalpractice.nhs.wales/clinics">https://montgomerymedicalpractice.nhs.wales/clinics</a>  |     |
| Charges for any of these services               | <p>The practice offers non-NHS services which are generally paid for by the patient or the company requesting.</p> <p>These services can include:</p> <p>Insurance claim forms<br/>Adoption Medicals<br/>Shotgun Licences<br/>Holiday cancellation forms</p> <p>For information on costs please email <a href="mailto:w96001.enquiries@wales.nhs.uk">w96001.enquiries@wales.nhs.uk</a></p> |     |
| Information leaflets                            | These are available in the waiting area in the practice  |     |
| Out of hours arrangements                       | <p>Please see our website or information leaflets.</p> <p>Please ring 111</p>  | N/A |

***Please note: If you are unable to access information through the website, paper copies are available, although charges may apply, please contact the General Manager for further details.***